The Director, Enterprise Applications Systems will lead the applications development division of Information Technology for the University of Arizona Foundation (UAF) and the University Development Program (UDP). Under leadership of the CITO, the Director will provide overall leadership to ensure the successful development and management of UAF applications, web sites, and systems, and the core integration of various applications and data sources with our fundraising platform, known as Lynx (Blackbaud CRM).

The Director manages a staff that includes application developers, web developers, and application configuration experts. He or she works closely with the CITO and the Lead Developer to maintain high standards and clear priorities and objectives that support UDP goals. They are fully versed in agile development practices and comfortable with agile project management concepts, as another key partnership is with the IT Project management team, who manage the requirements gathering and scheduling of major UAF and UDP initiatives. The Director should be knowledgeable about modern program platforms, languages, and tools. They have excellent communication skills, as this role liaisons with staff throughout the University. Business Analyst experience is also a key requirement.

While experience as an application and/or web developer is critical to this job, the position is that of a department director and manager, not a hands on developer.

**Essential Functions/Major Responsibilities:**

- In partnership with project management office, oversees that development projects meet business requirements and goals, fulfills end-user requirements, and identifies and resolves system issues.
- Works directly with UAF staff and UDP members to prioritize work that supports UDP goals. Uses knowledge and creativity to address organization needs while managing the scope of internal development.
- Responsible for management, professional development and evaluation of web and application development staff. Promotes collaboration and team-based approach to handling the development workload.
- Sets and maintains standards for efficient and secure development of applications and web properties using an agile development approach and industry standard tools for maintaining source code and tracking issues.
- Oversees the review and analysis of existing applications’ effectiveness and efficiency, and develops strategies for improving or leveraging those systems.
- Facilitates the collaboration of staff in the testing of new software programs and applications.
- Insures that code is cleanly written and commented; applications and automated processes are fully documented; processes are monitored and updated as organizational needs change.
- Networks with peers from other entities to discuss issues of mutual interest and concern.
- Prepares recommended program budget and assists with ensuring program expenditures adhere to approved budget.
- Monitors, identifies and makes staffing recommendations in collaboration with CITO and UDP Human Resources and Talent Management.
• Recommends new policy, policy elimination and/or policy changes to senior management.
• Works closely with UAF, UDP, Alumni staff, colleges, departments and related alumni organizations.
• Reviews business requirements prior to implementation of technology solutions.
• Participates in hardware and software evaluations and oversees vendor contract maintenance.
• Represents the IT department in meetings when appropriate.
• Determines personnel, equipment and facilities needed to accomplish program goals.
• Safeguards the confidentiality of information at all times.
• Seeks opportunities for professional development.
• Performs other duties as assigned.

Interpersonal Contacts:
This position will work with members of the UAF, UDP and broader campus community who are engaged in the use of UAF systems, as well as vendors of systems, software and applicable services.

Desired Skills & Abilities:
• Knowledge of the principles and practices of application development.
• Experience overseeing application and web development projects.
• Experience managing and mentoring highly technical employees.
• Knowledge of the functions and capabilities of computing technology and its applications.
• Knowledge of the principles, practices, developments and techniques of providing computing services in an academic and/or administrative environment.
• Knowledge of the practices and principles of group leadership.
• Knowledge and experience in business analysis.
• Skill in establishing and maintaining effective working relationships.
• Commitment to collaborative decision-making.
• Ability to proactively and independently perform research, define options and recommendations, and seek appropriate solutions.
• Ability to quickly absorb technical and business requirements, organize projects to produce tested and useable deliverables, and set the tone for the IT department for responsibility and accountability.
• Ability to develop partnerships with other campus units or outside entities to enhance and expand services.
• Ability to manage multiple priorities and deadlines simultaneously.
• Skill in developing, managing, and adhering to budgets.
• Ability to analyze and solve problems.
• Experience establishing IT prioritization/governance processes.
• Ability to complete projects and achieve results in a multifaceted work environment.
• Experience with the Microsoft Office suite.
• Ability to effectively communicate both verbally and written.
• Ability to manage confidential information with discretion and tact required.
• An exceptional work ethic and track record of personal initiative required.
Minimum Qualifications:

- Bachelor’s degree in Computer Science, or Management Information Systems AND five years of related computing experience which includes two years of supervisory experience; OR,
- Seven years of related computing experience which includes four years directly related experience and two years of supervisory experience; OR,
- Any equivalent combination of experience, training and/or education.

Preferred Qualifications:

- Master’s degree in Computer Science or Management Information Systems.
- IT Infrastructure Library (ITIL) certification(s).
- Knowledge and understanding of the principles of fund-raising and/or development of constituency relationships.
- Knowledge of Blackbaud’s Raiser’s Edge, Financial Edge and allied software from Blackbaud or Blackbaud-supported vendors.

Work Environment:

- This position works in an office environment with close work on a computer.
- Willingness and ability to work evenings and weekends as required.
- Willingness and ability to travel to various offices and departments across campus and/or non-campus locations for Foundation or University business required.
- Valid driver’s license required.

Job Specifics:

Department: Information Technology
Hours: 40+ per week
Opening: May 4, 2018 Closing: Open Until Filled
Classification: Exempt, Professional Benefits: Yes

Apply: E-mail a letter of interest, resume, and three professional references to: HRTM@uafoundation.org. Please include job number DS1803 in the subject line.