The above bartenders have preapproval for serving alcohol until the expiration date indicated. The University of Arizona Foundation holds the liquor liability insurance certificate for each. However, many insurance carriers require a written contract for additional insured coverage. All bartending and alcohol related contracts must be processed and approved through the University of Arizona Foundation prior to your event date.

If any vendor other than those on the above list are to be used, it is the responsibility of the department to obtain the certificate of insurance from the vendor and submit it to the University of Arizona Foundation for review at least 5 business days prior to a review of the event contract. The certificate must contain the following criteria:

- $1,000,000 per occurrence, specifically stating liquor liability
- The University of Arizona Foundation, State of Arizona, and Arizona Board of Regents on behalf of the University of Arizona must be additional insureds.

NO EXCEPTIONS. Failure to comply may result in delay or refusal of payment.

If you have any questions, please contact: fiduciarycompliance@uafoundation.org